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# *Minutes of the Borough Council Zelienople, PA*

1/14/2008

7:30 PM Council-Regular

MasterID:

309

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The January 14, 2008 Council meeting of the Zelienople Borough Council was called to order at 7:41 PM in the Council Chambers by President Charles Underwood. In attendance were Mayor Thomas Oliverio, Council members Russell Robertson, Andrew Mathew III, James Zeigler, William Dickinson, Allen Bayer, Marietta Reeb and Junior Council member Kathleen Torso. Manager Donald Pepe, Assistant Manager Jill Stedina, Administrative Intern Andrew Spencer, Solicitor Matt Recunas, Police Chief Jim Miller, and Borough Engineer Tom Thompson were also present.

## PLEDGE OF ALLEGIANCE

Mayor Tom Oliverio led the Pledge of Allegiance

## VISITORS

Gene E. Lee  
Bill Harper  
Wendy Leslie  
Don Wentz  
Henry Zeigler  
Mary Ann Kristophel  
Arlene Krava  
Wes Hamilton

Wes Hamilton spoke about the pending Electronic Recycling Program

Arlene Krava spoke about the 2008 Horse Trading Days event on July 17-19, 2008

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Council President Underwood announced that Council had an Executive Session prior to this meeting from 7:00 PM to 7:30 PM. on a personnel matter.

## CONSENT AGENDA

Council President Underwood requested a motion for all items on the consent agenda to be considered in one motion. A motion was made by Mr. Dickinson, second by Mrs. Reeb, to approve the Consent agenda, which included the Minutes of the Council Meeting of December 10, 2007, Financial Statement for the month of November 2007; and the transfer of \$100,000 from the electric fund to the general fund, if needed.

Motion carried 7-0

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## OLD BUSINESS:

Consider Resignation of John Stempkoski

A motion was made by Mr. Mathew, second by Mr. Zeigler, to accept Mr. Stempkoski's resignation with regret.

Motion carried 7-0.

Consider Douglas Hilf, Jr. to fill a Planning Commission vacancy

A motion was made by Mr. Robertson, second by Mrs. Reeb, to appoint Douglas Hilf, Jr. to the vacant Planning Commission 2 year term ending 12/31/09.

Motion carried 7-0.

Consider Trevor Cooper to fill a Planning Commission vacancy

A motion was made by Mr. Dickinson, second by Mr. Mathew, to appoint Trevor Cooper to the vacant Planning Commission 1 year term ending 12/31/08.

Motion carried 7-0.

Discussion of the Main Street Initiative

Consensus of Council is to have staff proceed with the concept of the initiative for improving the Main Street area. Staff will provide council with additional information by which future council action will be based.

Consider Bid Proposals for a Solid Waste Collection Contract for the Borough of Zelienople.

A motion was made by Mr. Bayer, second by Mrs. Reeb, to reject all bid proposals and examine a possible revision of the bid specifications in the future.

Motion carried 7-0.

## NEW BUSINESS

Bills for the Month of January 2008

A motion was made by Mr. Robertson, second by Mr. Dickinson, to approve the bills to be paid for the

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month of January totaling \$442,071.08.

Motion carried 7-0

Consider St. Peter's Reformed Church Lot Line Revision

A motion was made by Mr. Dickinson, second by Mr. Mathew, to approve the Lot Line revision request (Minor Plan) for the St. Peter's Reformed Church.

Motion carried 7-0

Consider Participating in the Electronic Recycling Program in 2008

Council moved to table this item until more information is made available.

2008 Services Agreement with the Butler Humane Society

A motion was made by Mrs. Reeb, second by Mr. Mathew, to execute a 2008 agreement for the provision of animal services at \$40 per individual animal or \$80 per litter of puppies or kittens under the age of 12 weeks.

Motion carried 7-0.

Discussion on PA Senate Bill #596 concerning police pension plans.

This topic was tables until staff could provide a report on the bill and the effect on the Borough.

Motion carried 7-0.

OTHER BUSINESS:

Advertisement of 2008 Budget Proposal

A motion was made by Mr. Robertson, second by Mrs. Reeb, to authorize the Borough Manager to advertise the 2008 proposed Borough Budget prior to any action for approval.

Motion carried 7-0.

REPORTS:

Oliverio

- No report

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Recunas:

- No comment

Miller:

- No comment or report

Torso:

- No comment

Thompson:

- No comment or report

Pepe

- No comments or report

Underwood

- No comment

Robertson

- Noted a Finance Committee meeting could be held on 1/28/08
- No IT meeting is scheduled
- No other comment

Reeb:

- She has been attending COG meetings and will keep Council posted on its progress.
- No other comments

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Mathew:

- No Water Committee meeting is needed at this point
- No other comments

Bayer

- Requested an Executive Session with Council on Personnel evaluations for 1/21/08 and 2/4/08
- Noted an HRC meeting on 1/23/08
- No other comments

Dickinson

- No report from the Safety Committee but did note the need to have Creek bed cleanup at various locations.
- No other comments.

Zeigler:

- No Electric Committee report
- No other comments.

The meeting was recessed at 8:30 PM by President Underwood and all returned at 8:45 PM. Council went into executive session at 8:45 PM. Council came out of executive session and the meeting reconvened at 10:06 PM.

Create Position of Assistant to the Borough Manager

A motion was made by Mr. Bayer, second by Mrs. Reeb, to create a position of Assistant to the Borough Manager at a Grade 21 of the position classification scale.

Motion carried 6-1

Fill Position of Assistant to the Borough Manager

A motion was made to offer the position of Assistant to the Borough Manager to Andrew Spencer at a

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salary of \$35,787 and Grade 21 of the classification scale to be effective when the 2008 budget is adopted.

Motion carried 7-0.

ADJOURNMENT

Being no further business, the meeting was adjourned at 10:09 PM by President Underwood.

ATTEST:

\_\_\_\_\_  
Manager / Secretary

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Mayor