

Minutes of the Borough Council Zelienople, PA

12/8/2008

7:00 PM Council-Regular

MasterID:

349

The December 8, 2008 Council meeting of the Zelienople Borough Council was called to order at 7:30 PM in the Council Chambers by President Charles Underwood. In attendance were Council members Russell Robertson, , James Zeigler, Marietta Reeb, Allen Bayer, Andrew Mathew III, George McDowell and Mayor Thomas Oliverio. Solicitor Matt Racunas,, Assistant Manager Jill Stedina, and Borough Engineer Tom Thompson were also present. Manager Donald Pepe was absent due to illness.

PLEDGE OF ALLEGIANCE

Mayor Oliverio led the Pledge of Allegiance

VISITORS

Dan Allen
Henry Ziegler

ZELIENOPLE LIBRARY BOARD ANNUAL REPORT

Dan Allen, Zelienople Area Public Library (ZAPL) Board Member, addressed the Council to report on the past year activities at the Library and to thank the Council for their continued support. On behalf of the ZAPL a 2009 budget request was made in the amount of \$29,000. The 2008 request was \$28,000.

CONSENT AGENDA

On motion by Mathew, second by McDowell, the Consent Agenda, which included the Financial Statement for the month of October 2008; and the transfer of \$115,000 from the electric fund to the general fund, if needed , was approved.

Motion carried 7-0

OLD BUSINESS:

Consider Approval of Final Project Inspection and Closeout of Park Restroom Renovation Project

Borough Engineer Tom Thompson reviewed the Park Restroom Renovation Project for the benefit of the Council. The Project closeout will bring the total for the project to \$59,700. This project was funded through CDBG funds. A motion was made by Reeb, second by Zeigler, to approval the final

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inspection and closeout of the park restroom renovation project.

Motion carried 7 – 0.

An inquiry was made as to the location of a shut off valve for the waterline which runs up the hill to the restrooms. It was requested that the Assistant Manager check with the water department to confirm that the line has been shut off and drained for the winter season.

NEW BUSINESS

BILLS TO BE PAID

On motion by Robertson, second by Mathew, the Bills to be Paid for the month of December, totaling \$611,937.55, were approved for payment.

Motion carried 7 - 0

CONSIDER APPOINTMENT OF DON REED TO ZELIENOPLE LIBRARY BOARD FOR AN ADDITIONAL ONE YEAR TERM

The term of the Library Board appointment is to be for a three (3) year term. However, when Mr Don Reed was appointed to the position, he was appointed, in error, to a two year term. It was recommended that the Council officially extend his appointment to coincide with the term. A motion was made by Reeb, second by McDowell, that the appointment of Don Reeb, to the Library Board , be extended until 12/31/2009.

Motion carried 7 - 0.

AUTHORIZATION TO ADVERTISE FOR SALE OF 1993 F-350 DUMP TRUCK WITH PLOW AND SPREADER

A motion was made by Zeigler, second by Mathew, to authorize the advertisement for the sale of the 1993 F-350 dump truck. Base bid on sale is to be \$2,400. It was also recommended that the item be placed on Municibid.

Motion carried 7 - 0

AUTHORIZE ADVERTISEMENT OF PROPOSED ORDINANCE # 790-08 - REFLECTING CHANGE IN COUNTY ASSESSMENT RATIO

A motion was made by Robertson, second by Reeb, to authorize the advertisement of propose ordinance #790-08, acknowledging the County's change in assessment for the real estate tax rate.

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The adjustment brings the millage to a revenue neutral position for 2008. The adjusted millage is as follows:

| | |
|---------|-------------|
| General | 1.725 mills |
| Fire | 2.25 mills |
| Library | 0.375 mills |

Total 4.350 mills

Motion carried 7 - 0

AUTHORIZE ADVERTISEMENT OF PROPOSED ORDINANCE # 791-08 - SETTING THE 2009 REAL ESTATE TAX RATE

A motion was made by Robertson, second by McDowell, to authorize the advertisement of proposed ordinance #791-08, setting the tax millage for 2009. The new millage rate for 2009 as proposed is as follows:

| | |
|---------|------------|
| General | 1.81 mills |
| Fire | 2.36 mills |
| Library | 0.39 mills |

Total 4.56 mills

Motion carried 7 - 0

OTHER BUSINESS:

None

REPORTS:

Oliverio

- Inquired about a holiday luncheon for the employees.

Racunas :

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- Advised that he would probably be requesting an executive session at the next Council meeting to discuss real estate matters.

Stedina:

- Advised that the new Water Project Account has been set up at Nex Tier Bank. This account is for the deposit of the AK Steel, DEP and PennWorks reimbursements.

- Referenced that Council had received the completed report on the 2007 Audit in their mail the previous week. Should Council wish, the CPA's are available to come out and review the audit findings with the Council.

Bayer:

- Advised that an executive session, to discuss employee performance evaluations, would be held on Monday, December 15, 2008 at 7:00 PM. President Underwood advised that an executive session, to discuss employee performance evaluations had been held on 12/1/2008 at 7:00 PM.

- Had questions about the Green Lane Bridge project and the requirements of PA DOT specs. Tom Thompson addressed his inquiries.

- Provided brief update with regard to the status of the joint comprehensive plan with Harmony Borough.

McDowell

- No report

Mathew

- Reported on a water main break the previous week

- No update on the BFMA water line

- Requested that the Manager provide Council with any update on the status of Allegheny Street and Western Butler County Authority.

Reeb:

- Advised of the upcoming COG meeting

- Provided an update on the Salvation Army Kettle Collection during the recent holiday parade.

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Zeigler:

- Inquired about an item in the 2007 Audit report with regard to custodial risk. It was requested that the Manager and Assistant Manager discuss the matter with the Auditors and report back to Council on how to address the concerns.

Robertson:

- Reminded Council of the upcoming meeting with Passavant Retirement Community to discuss possible "In Lieu of Tax" payments to the Borough.

- Advised that he has received a preliminary copy of the 2009 Budget. He is putting the data into his spreadsheets and will provide the same to the Finance Committee for their review.

- Requested that a draft of the CIP be provided to the Finance Committee. It was requested that all documents show revision dates for easier identification.

Underwood:

- Inquired about the Glade Run Traffic study

- Advised that the matter regarding the stop sign signage at the Beaver / Clay intersection has been resolved.

- Inquired as to an update on the status of the Fire Dept study

- Requested an executive session to discuss personnel matters.

ADJOURNMENT

The meeting was recessed at 8:53 PM. Council went into executive session at 9:01 PM. Council came out of executive session at 9:18 PM and the meeting was reconvened. The meeting was recessed at 9:19 PM by President Underwood and continued until Monday, December 15, 2008 at 7:00 PM to discuss personnel matters in executive session.

ATTEST:

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Asst. Secretary / Asst. Manager

Council President

Approved by me this ____ day of _____, 2009.

Mayor