



**CODE ENFORCEMENT AGENCY**  
1633 Route 51, Suite 100, Jefferson Hills, PA 15025  
1-866-410-4952      www.cea-code.com  
**Commercial / Residential**  
**Building Permit Application**

Date of Application: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Location of Property: \_\_\_\_\_  
\_\_\_\_\_

Municipality: \_\_\_\_\_ County of: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot # \_\_\_\_\_

Tax Map # \_\_\_\_\_

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Name of Owner: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone / Cell # (    ) \_\_\_\_\_ Email: \_\_\_\_\_

Architect or Engineer Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone # (    ) \_\_\_\_\_ Fax # (    ) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Professional License # \_\_\_\_\_ Plan Review: \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone / Cell (    )** \_\_\_\_\_ **Fax: (    )** \_\_\_\_\_

**PA HIC #** \_\_\_\_\_

In 2008, the Pennsylvania Legislature passed the Home Improvement Consumer Protection Act. The law requires that all contractors who perform at least \$5,000 worth of home improvements per year register with the Attorney General's Office.

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## Construction Information

**Type of Construction:**

New Construction	Single Family	Multi-Family	Commercial
Renovation	Alteration	Addition	Demolition
Shed	Pool	Deck	Fence

**Other:** \_\_\_\_\_

**Zoning Information:** \_\_\_\_\_ **Plan Review:** \_\_\_\_\_

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**GFA: Gross Footage Area:** \_\_\_\_\_ **Estimated Costs:** \_\_\_\_\_

**Permits Required:** Building Permit      Electrical Permit      Mechanical Permit  
                                 Plumbing Permit      Energy Permit      Accessibility Permit

**Estimated Construction Time:** \_\_\_\_\_

**Description of Project:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**\*\*Internal\*\***

Date Received: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Borough Permit # \_\_\_\_\_

Received By: \_\_\_\_\_

Note: Municipal Authority must approve all new construction which requires plumbing such as houses, garages, commercial buildings, and additions.

Permit Required:      YES                      NO

Project:                      \_\_\_\_\_      Tap Permit #      \_\_\_\_\_

Lot/Plan:                      \_\_\_\_\_      # of EDU(s)      \_\_\_\_\_

Allocation Year:      \_\_\_\_\_

Approved by:      \_\_\_\_\_

Date Issued:      \_\_\_\_\_

Payment:	TFE	Amount:	CK#	R#
	Check	Amount:	CK#	R#
	Cash	Amount:		R#

# Contractor or Sub Contractor Information:

Owner or Responsible Party must submit to CEA Code Enforcement Associates, a list of all known Contractors and Sub-Contractors who will be associated with the above application.

In addition, CEA Code Enforcement Associates will require a certificate or proof of Workman's Compensation for all workers outside sole proprietors, general liability certificate and certificate or proof of State of Pennsylvania Home Improvement Contractor registration prior to issuing any Building Permit.

## Applicant's Certification

As the owner or the authorized agent for the project which this application is filed, I certify that:

1. The description of use, estimated construction coast and all others information provided as part of this application for a building permit is correct.
2. The building or structure described in this application will not be occupied until all known code violations are corrected and a Certificate of Occupancy has been received from the municipality.
3. This project will be constructed in accordance with the approved drawings and specifications (including any required non0design changes) and the Uniform Construction Code standards as specified in 34 PA Code Chapters 401-405.
4. Any changes to the approved documents will be filed with CEA Code Enforcement Associates.
5. If the licensed architect or engineer in responsible charge of this construction should change, written notice of the change will be provided to CEA Code Enforcement Associates.
6. No error or omission in either the drawings and specifications or application, whether approved or not, shall permit or relieve me from constructing the work in any manner other than provided for in 34 PA Code Chapters 401-405.
7. If signed by someone other than the construction owner, this work has been authorized by the owner of record and I have been authorized by the owner to complete this application on his behalf. I will be acting on behalf of the owner as:

Architect     Engineer     Contractor  
 Agent/other: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

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### **\*\*CEA Internal Information\*\***

Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_ Permit Fees / Costs: \$ \_\_\_\_\_

Approved By: \_\_\_\_\_ (BCO)