

# *Minutes of the Borough Council Zelienople, PA*

1/4/2010

7:30 PM Council-Reorganization

MasterID:

388

The January 4, 2010 Council Reorganization meeting of the Zelienople Borough Council was called to order at 7:30 PM in the Council Chambers by Council President Charles Underwood. In attendance were Mayor Thomas Oliverio, Council members Charles Underwood, Russell Robertson, James Zeigler, Andrew Mathew III, Allen Bayer, Marietta Reeb, Council member elect Mary Hess and Junior Council member Spencer Mathew. Manager Donald Pepe and Police Chief Jim Miller were also present.

## PLEDGE OF ALLEGIANCE

Mayor Tom Oliverio led the Pledge of Allegiance

## VISITORS:

Mark Hess  
Dick Riley  
Caroline Riley  
Liam Hess  
Ilsa Hess  
Kellen Hess

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## REORGANIZATION ACTIONS

President Underwood turned the meeting over to Mayor Tom Oliverio.

### Oath of Offices

Mayor Oliverio administered the oath of office to sitting Council members Charles Underwood, Andrew Mathew III, Russ Robertson, & Allen Bayer.

Mayor Oliverio administered the oath of office to new councilperson Mary Hess.

Mayor Oliverio administered the oath of office to Tax Collector Deborah Reeb.

### Council Officers

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## President

Mayor Oliverio called for nominations for the position of Council President. Charles Underwood was nominated. No other nominations were made.

Motion carried 7-0.

## Vice-President

Mayor Oliverio called for nominations for the position of Council Vice-President. Russ Robertson was nominated. No other nominations were made.

Motion carried 7-0.

## Chairman Pro-Tem

Mayor Oliverio called for nominations for the position of Chairman Pro-Tem.

Andrew Mathew III was nominated for the position of Chairman Pro-Tem. No other nominations were made.

Motion carried 7-0

## MEETING TURNED OVER TO THE COUNCIL PRESIDENT

Mayor Oliverio turned the meeting back over to Council President Underwood.

## VISITORS & PUBLIC COMMENT

Mrs. Riley offered her congratulations to all of the persons taking the oath of office and to the Council Officers.

## Appoint Treasurer & Depository

A motion was made by Mr. Mathew, second by Mr. Robertson, to appoint NexTier Bank as the Borough Treasurer and the Borough Depository.

Motion carried 7-0

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## Appoint Borough Solicitor

A motion was made by Mr. Robertson, second by Mrs. Reeb, to appoint and retain Brimmeier and Associates as the Borough Solicitor.

Motion carried 7-0.

## Appoint Borough Secretary

A motion was made by Mr. Mathew, second by Mr. Bayer, to appoint Donald C. Pepe as Borough Secretary.

Motion carried 7-0.

## Appoint Borough Auditor

A motion was made by Mrs. Reeb, second by Mr. Robertson, to appoint Cottrill, Arbutina and Associates as the Borough Independent Auditors.

Motion carried 7-0.

## Appoint Borough Engineer

A motion was made by Mrs. Hess, second by Mr. Zeigler, to appoint Thomas L. Thompson, P.E. of Gannett Fleming, Inc. as the Borough Engineer.

Motion carried 7-0.

## Appoint Vacancy Board Chairman

A motion was made by Mrs. Reeb, second by Mr. Mathew, to appoint Rich Sefscik as the Vacancy Board Chairman for the Borough.

Motion carried 7-0.

Resolution #136-07 check signing authorization & access to Safe Deposit Boxes

A motion was made by Mr. Robertson, second by Mr. Bayer, to approve Resolution #175-10, a

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resolution authorizing specific persons for check signing and for Safe Deposit Box access. A full and true copy of Resolution #175-10 can be found in the Resolution Book.

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Secretary / Manager

Motion carried 7-0.

Set Meeting Schedule for 2010

A motion was made by Mr. Mathew, second by Mrs. Reeb, to confirm the advertisement for two regular council meeting per month on the second and last Monday of each month at 7:30 pm.

Motion carried 7-0

OTHER BUSINESS:

Comments:

Mr. Bayer

- Requested a meeting on Feb. 1, 2010 @ 7:00 PM for the Manager Evaluation session
- Requested that the Borough employees evaluations be completed by the end of February, 2010
- Encouraged the Council to attend the Focus group session of the Joint Comp Plan with Harmony event on January 20, 2010

Mrs. Hess

- Thanked everyone for their support and is looking forward to working with everyone

Mr. Mathew

- Noted the January 18, 2010 public water meeting and requested that staff include sufficient graphics in the presentation.

Mrs. Reeb

- Noted the upcoming COG meeting on January 14, 2010

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Mr. Zeigler

- No comments

Mr. Robertson

- Thanks to all

Mr. Spencer Mathew

- No comments

## ADJOURNMENT

Being no further business, the meeting was adjourned at 8:01 PM by President Underwood.

ATTEST:

\_\_\_\_\_  
Manager / Secretary

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
Mayor