
Minutes of the Borough Council Zelienople, PA

6/25/2018

7:30 PM Council-Workshop

MasterID:

625

The June 25, 2018 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Ralph Geis, Mary Hess, Doug Foyle, Gregg Semel, Andrew Mathew III, Marietta Reeb and Mayor Thomas Oliverio.

Assistant to the Borough Manager Andrew Spencer, Police Chief Jim Miller, Solicitor Bonnie Brimmeier, Public Works Director Chad Garland and Borough Engineer Tom Thompson were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Oliverio.

VISITORS

Steve Schoppe
Henry Ziegler
Marla Bennett
Dan Fritch
Diane White
Kelly Carney
Eric Lamm
Caleb Harshberger-Press

Dan Fritch gave a progress report on the gateway signs as well as an update on the July 4th parade plans.

Diane White gave an update on the Halloween Parade and the proposed changes in schedule for the parade. Council President Bayer chose to take council action on this item at this time:

CONSIDER REQUEST FROM THE ZELIENOPLE LIONS CLUB TO HOLD THE ANNUAL HALLOWEEN PARADE ON TUESDAY, OCTOBER 30, 2018

A motion was made by Mr. Foyle, seconded by Mr. Geis to approve the request to hold the annual Halloween Parade on Tuesday, October 30, 2018 at 6:30 PM, whereby it is Lion's Club responsibility to coordinate the event with the Borough Street Department and all Emergency Services; the Lion's Club is responsible to advise all parade participants that throwing candy from vehicles or from the street is

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strictly prohibited, participants may distribute candy by walking alongside of the curbs and handing it out to spectators; and the Borough will apply for the parade permit from PA DOT on their behalf.

Motion carried 7-0.

Kelly Carney addressed council to announce she is opening a shoe store on Main St.

ADMINISTRATION OF OATH OF OFFICE

Mayor Oliverio administered the Oath of Office to Donald Bret Myers as a Full Time Police Officer

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Semel, to approve the following:

- Consider Minutes of the June 11, 2018 Council Meeting
- Acknowledge Budget report for April 2018

Motion carried 7-0.

OLD BUSINESS:

CONSIDER ACCEPTANCE OF BID PROPOSAL FOR 2004 FORD E-360 CUT-AWAY VAN, WATER DEPARTMENT VEHICLE

The sale of the 2004 Ford E-360 Cutaway Van (water dept) was advertised, as authorized, for sale on Municibid. Minimum bid for the vehicle was set at \$2000.00.

A motion was made by Mr. Mathew, second by Mr. Semel, to accept the bid proposal from Kevin Druga in the amount of \$5,355.00 for the 2004 Ford E-350 cut-away van.

Motion carried 7 - 0.

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NEW BUSINESS:

CONSIDER APPROVAL OF THE ZELIENOPLE BOROUGH AUXILIARY POLICE REGULATIONS

A motion was made by Mr. Semel, second by Mr. Geis, to approve the Zelienople Borough Auxiliary Police Regulations as presented

Motion carried 7 - 0.

CONSIDERATION FOR ESTIMATE 5 TO THE MAIN STREET REVITALIZATION KAUFMAN HOUSE EXTERIOR RENOVATION PROJECT

A motion was made by Mr. Mathew, second by Mr. Foyle, for the approval of R&R Construction Company LLC Pay Estimate No. 5 in the amount of \$11,239.43.

Motion carried 7 - 0.

CONSIDERATION FOR CHANGE ORDER #4 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - WEST SIDE HOP (CONTRACT 16-04)

A motion was made by Mr. Geis, second by Mrs. Reeb to approve M&B Services LLC change order # 4, (Contract 16-04) in the amount of \$240.00.

Motion carried 7-0

CONSIDERATION FOR EXTERIOR COATING ON THE KAUFMAN HOUSE

Eric Lamm presented to Council a progress report, as well as possible options and future plans relating to the exterior coating on the Kaufman House. Council provided general feedback on preferences, but no formal action was deemed necessary at this time. Council requested that Mr. Lamm keep in communication with Borough staff as well as come back to inform council once future plans are

COUNCIL REQUEST FOR INFORMATION

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

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OTHER BUSINESS:

None

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Main St. Revitalization (w/ Mr. Pepe & Mr. Semel):
- Reported fundraisers being developed for multi municipal-façade plan which would include the possibility of grants for Main Street facades.

Mr. Semel:

- COG: - No report
- Main St. Revitalization (w/ Mrs. Hess & Mr. Pepe): no report
- Airport Authority - No report
- IT - This committee had met to discuss different items and work on the items is in progress

Mr. Geis:

- Electric: - Noted an Electric & Water Committee meeting scheduled for 7/10/18 at 9:30am
- Bldg. / Finance: - Will meet with Borough staff and Nextier Bank to discuss AMI financing options; also noted that the budget reports appear to be in good order
- Pension (w/Mr. Foyle) - No report

Mr. Foyle:

- Pension Committee (w/ Mr. Geis) - No report
- Library - noted with condolences that Ms. Ellen Fleming, a Library Board Member, had passed away

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Mrs. Reeb:

Safety Committee: - No report

Historical Society: - Reported that a picnic is being held with other historical societies to hopefully facilitate the sharing of ideas and learning from one another

Shared Services (w. Mr. Mathew): - No report

Mr. Mathew:

Water Comm.: - Noted the Electric & Water Committee meeting on 7/10/18; noted hydrant flushing is underway

EMA: - No report

Fire Dept. Liaison: - Reported that Main St. sidewalks will be hosed off for the 4th of July

Shared Services (w. Mrs. Reeb): No report

Mr. Bayer:

- HRC: Noted upcoming meeting on July 3rd

- PMC: No report

President Bayer requested an executive session to discuss a personnel matter.

Mayor Oliverio:

- Reported that due to the past success of the workshop held for Mayors, there will be another one held in September and possibly in other regions of the Commonwealth.

Assistant to the Manager:

- No report

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Chief Miller:

- Noted the department is preparing for the upcoming parade(s)

Public Works Director:

- Noted the needed repairs to the road surfaces that were double seal coated in 2017 will be occurring in the near future
- Advised that another municipal water entity has expressed interest in purchasing an item from the old water plant

Solicitor:

- No report

Engineer:

- Noted the need for feedback on trees being placed on Main St.; council will take up this discussion another time.
- Requested feedback for the bench locations and eastward or westward facing placement on Main St.

The meeting was recessed at 8:30 PM. Council went into executive session at 8:40 PM. Council came out of executive session at 9:10 PM. Being no further business the meeting was adjourned at 9:11 PM by President Bayer.

ATTEST:

Assistant to the Borough Manager

Council President

Approved by me this _____ day of _____, 2018.

Mayor