
Minutes of the Borough Council Zelienople, PA

3/26/2018

7:30 PM Council-Workshop

MasterID:

620

The March 26, 2018 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer.. In attendance were, Council Members, Andrew J. Mathew III , Marietta Reeb, Ralph Geis, Gregg Semel, Mary Hess, Doug Foyle and Mayor Thomas Oliverio

Assistant Borough Manager Jill Stedina, Assistant to the Borough Manager Andrew Spencer, Public Works Director Chad Garland, Solicitor Bonnie Brimmeier and Borough Engineer Tom Thompson were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilman Doug Foyle.

VISITORS

Dan Fritch
Henry Ziegler

No visitor comments

CONSENT AGENDA:

A motion was made by Mathew, second by Geis, to approve the Consent Agenda as follows:

- Accept the Minutes of the March 7, 2018 Special Council Meeting
- Accept the Minutes of the March 12, 2018 Council Meeting.

Motion carried 7 - 0

OLD BUSINESS:

Consider Adoption of Ord #859-18 - Fourth Amendment to the Non-Police Pension Plan

A motion was made by Geis, second by Semel, to approve Ordinance #859-18- fourth amendment to

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the Non-Police Pension Plan to include a requirement for a 5% pension contribution from all employees hired on or after January 1, 2018.

Motion carried 7 - 0.

Consider Adoption of Ord #860-18 - Fourth Amendment to the Police Pension Plan

A motion was made by Mathew, second by Foyle, to approve Ordinance #860-18 - fourth amendment to the Police Pension Plan to clarify language with regard to the definition of "Compensation" and "Final Monthly Average Salary".

Motion carried 7 - 0.

Consider Bids Received for Construction of Winter Materials Storage Building

Bids were received and opened, as advertised for the construction of a Winter Material Storage Building. The base bid includes the header board for a Lean-to to be added at a later date. The alternate bid is for the inclusion of a Lean-to at the present time. A tally of the bids received is as follows:

| Bidder | Base Bid | Base Bid & Alternate Bid |
|---------------------------|-----------|--------------------------|
| Golon Inc. | \$244,000 | \$373,000 |
| Swede Construction Corp | \$284,800 | \$345,400 |
| Uhl Construction Co. Inc. | \$264,500 | \$366,500 |
| WK Thomas & Assoc | \$298,800 | \$363,513 |

All bids were accompanied by the appropriate bid security.

A motion was made by Mathew, second by Reeb, to award the bid for the construction of a winter materials storage building to Golon Inc. for the base bid amount of \$244,000.

Motion carried 7 - 0

NEW BUSINESS:

Consider Authorization to Advertise for Bids for the 2018 Street Paving Program

A motion was made by Hess, second by Mathew, to authorize the advertisement for bids for the 2018

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Paving Project.

Motion carried 7 - 0.

Consider Removal From Probationary Status and Move to Regular Full-Time Employment Status for Rachel Lewis

A motion was made by Geis, second by Hess, to remove Rachel Lewis from Probationary Status and move her to Regular Full-time Status.

Motion carried 7 - 0

OTHER BUSINESS:

Dan Fritch updated Council on the status of the new Gateway Signs. He also reported that he will have information forthcoming to Council with regard to the Main Street PA System.

Charles Underwood inquired as to an emergency response plan in the event of an emergency, with regard to the existence of such a plan, who is responsible, how the public is advised, etc. It was noted that the current EMA coordinator is on deployment and in light of that it was requested that the Asst. Manager send a letter to Steve Bicehouse County EMA Director for answers to Mr. Underwood's questions.

Authorize Advertisement of Proposed Ordinance # 861-18 - Floodplain Management

A motion was made by Hess, second by Reeb, to authorize the advertisement of proposed Ordinance #861-18 - Floodplain Management, for adoption.

Motion carried 7 - 0.

COUNCIL REQUEST FOR INFORMATION

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Main St. Revitalization (w/ Mr. Pepe & Mr. Semel):- Reported that the surveyors have been out and surveying Main Street

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- Reported on her attendance at a meeting to discuss the possibility of a multi-community multi-façade plan which would include the possibility of grants up to \$10,000. Focus at present includes communities that have a "Main Street" area.

Mr. Semel:

- COG: - Reported on a LTAP Training Program and the possibility of a "cost sharing" on GIS services.
- Main St. Revitalization (w/ Mrs. Hess & Mr. Pepe): No report
- Airport Authority- Brief update on airport activities
- IT - No outstanding items at present time but will be discussing GIS with Cindy.

Requested an executive session on a contractual matter.

Mr. Geis:

- Electric; - Reported of an upcoming meeting for electric committee to review utility bill restructuring
- Bldg. / Finance: - No report
- Pension (w/Mr. Foyle) - No report

Mr. Foyle:

- Pension Committee (w/ Mr. Geis) - No report
- Library - Updated Council on recent Board Meeting, library activities and funding status

Mrs. Reeb:

Safety Committee: - No report

Historical Society: - No report

Shared Services (w. Mr. Mathew): - No report

Announced Good Friday Breakfast to be held at Park UP Church.

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Mr. Mathew:

Water Comm.: - No report

EMA: - No report

Fire Dept. Liaison: - Reported that letter will be forthcoming from Fire District for permission for the Car Raffle Banner and ticket sales for 2018.

Shared Services (w. Mrs. Reeb): No report

Mr. Bayer:

- HRC: Noted upcoming meeting on March 28th

- PMC: Noted upcoming meeting on March 29th.

Mayor Oliverio:

- Announced that the Zelienople 175th Anniversary Committee will be receiving an award from Historic Harmony for the book prepared for the 175th Anniversary of the Borough

- Reported that he will be holding a "Mayor's Training" class here at the Borough Building

- Announced that he has been invited by the Seneca Valley School District to participate in the annual "Government Day" which is scheduled for April 6th.

Assistant Manager:

- Reminded Council that there is currently a vacancy on the Planning Commission.

- Reminded Council that there is currently a vacancy for a alternate position on the Civil Service Commission

- Working with Historical Society to coordinate date for Council's tours of the Buhl House and Passavant House

Chief Miller:

- Advised of upcoming Officer training and promotional testing.

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- Reminded Council of Sgt Carlson's impending retirement.

Public Works Director:

- Provided an update on the Main Street Project
- Advised of upcoming DEP workshop/training that he will be attending.

Solicitor:

- No report

Engineer:

- Reported that the Borough has received a MS4 waiver (stormwater) from DEP. The waiver is good for 5 years.
- Reported that he has heard back from DCED that the Borough's proposed Floodplain Management Ordinance is compliant. Action on this is noted above under other.

The meeting was recessed at 8:30 PM. Council went into executive session at 8:35 PM. Council came out of executive session at 9:01 PM. Being no further business the meeting was adjourned at 9:02 PM by President Bayer.

ATTEST:

Assistant Borough Manager

Council President

Approved by me this _____ day of _____, 2018.

Mayor