
Minutes of the Borough Council Zelienople, PA

9/11/2017

7:30 PM Council-Regular

MasterID:

604

The September 11, 2017 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council Vice President Andrew Mathew III in the Council Chambers. In attendance were, Council Members, Ralph Geis, Mary Hess, Marietta Reeb, and Mayor Thomas Oliverio. Council members Gregg Semel, Don Burgess and Allen Bayer were absent.

Borough Manager Donald Pepe, Police Chief Jim Miller, Solicitor Bonnie Brimmeier, Engineer Tom Thompson, Zoning Officer Shelly Kaltenbaugh and Public Works Director Chad Garland were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Oliverio

VISITORS

Henry O. Ziegler
Marla Bennett
Jeff Barkley
Diane White

Diane White requested approval of the 2017 Halloween Parade sponsored by the Lions Club.

Action was taken on this request and is listed in the Other section of these minutes

PRESENTATION:

There was a presentation to our employee Jason Kratochvil giving him his diploma from the Northwestern Linesman College. This is an excellent achievement for Jason and we are proud of him for such an accomplishment.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mrs. Hess, to approve the following:

- Minutes of the August 21, 2017 Special Council Meeting
- Minutes of the August 28, 2017 Council Meeting

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Motion carried 4-0.

A motion was made by Mrs. Reeb, Second by Mrs. Hess, to:

- Transfer Funds \$50,000 from the Electric Fund to the General Fund, if needed.

Motion carried 4 - 0

OLD BUSINESS:

None

NEW BUSINESS:

BILLS TO BE PAID - SEPTEMBER 2017

A motion was made by Mr. Geis, second by Mrs. Reeb, to authorize the "Bills to be Paid" for the month of September in the amount of \$ 871,797.47.

Motion carried 4-0

REPORT ON COMMUNITY DAY INCOME AND EXPENSES BY THE PARK BOARD

The Park Board President, Jeff Barkley, would like to provide council with a report that shows the financial situation for the Community Day event, the current circumstances of the event and also field questions that council may have. This is part of the Park Boards effort to keep the borough council well informed.

The Zelienople Park Board, its employees and many volunteers, have planned, funded and staffed the July 4th Community Day activities at the Zelienople Community Park for many years. The Borough has provided monetary support for Fireworks and in kind services consistently for many years as well. The amount that the borough provides specifically for fireworks has been \$ 2,000 for at least the last 11 years. In kind services are difficult to place a dollar number on but we do as much as we can to make sure the event is successful.

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He provided a 4 year analysis spreadsheet of the revenue and expenses for this event.

No particular request was made so a motion was not in order. But he did request that the Borough consider an increased contribution to the Park Board for this event especially regarding the Fireworks display costs.

CONSIDERATION FOR AWARDING THE KAUFMAN HOUSE EXTERIOR RENOVATION

Bids were received and opened, as advertised, for the Kaufman House Exterior Renovations. A tally of the bids received is as follows:

Bidder	Base Bid Amt.
R&R Construction Co	\$389,631.80
WK Thomas & Assoc	\$404,216.00

Bids were accompanied by the appropriate bid security.

A motion was made by Mrs. Hess, second by Mr. Geis, to award the Kaufman House Exterior Renovation project to R & R Construction Co. for their Base Bid of \$389,631.80; the final scope and cost to be determined by Pat Boylan and Eric Lamm, with Borough agreement, to meet an acceptable cost for the overall project.

Motion carried 4-0.

CONSIDERATION FOR PAY REQUISITION ESTIMATE #6 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ECMS PROJECT

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the M and B Services LLC Pay Requisition Estimate No. 6 in the amount of \$39,844.23

Motion carried 4-0

CONSIDERATION FOR PAY REQUISITION ESTIMATE #3 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - WEST SIDE HOP (CONTRACT 16-04) PROJECT

A motion was made by Mrs. Reeb, second by Mr. Geis, to approve M and B Services LLC Pay Requisition Estimate No. 3 in the amount of \$7,148.34.

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Motion carried 4-0.

CONSIDERATION FOR ESTIMATE 3 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ELECTRIC UTILITY (RE-BID) (CONTRACT 16-06A) PROJECT

A motion was made by Mrs. Reeb; second my Mrs. Hess to approve M and B Services LLC Pay Estimate No. 3 (Contract 16-06A) in the amount of \$53,550.00.

Motion carried 4-0.

CONSIDER AMENDED AGREEMENT WITH MARION TOWNSHIP FOR BACKUP WATER SUPPLY

A motion was made by Mrs. Hess second by Mr. Geis, to adopt the proposed amendment to the Backup Water Supply agreement with Marion Township to be a maximum 30 day average flow of 220,000 gallons per day.

Motion carried 4-0.

2018 Minimum Municipal Obligation - Police Pension Plan

A motion was made by Mrs. Hess, second by Mr. Geis, to acknowledge receipt of the 2018 MMO for the Police Pension Plan in the amount of \$232,567.

Motion carried 4-0.

2018 Minimum Municipal Obligation - Non Uniformed Pension Plan

A motion was made by Mrs. Reeb, second by Mrs. Hess, to acknowledge receipt of the 2018 MMO for the Non-Police Pension Plan in the amount of \$107,411.

Motion carried 4-0.

CONSIDER PROPOSED RESOLUTION # 367-17 FOR THE FAÇADE RENOVATION GRANT PROGRAM SUBMISSION AND MATCHING FUNDS COMMITMENT

A motion was made by Mrs. Hess, second by Mrs. Reeb, to adopt proposed Resolution #367-17 for the purpose of confirming the local match for the grant and those authorized to sign the grant application.

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A full and true copy of Resolutions #367-17 can be found in the Resolution Book.

Borough Manager

Motion carried 4-0.

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION - REVITALIZATION WRITING SERVICES

A motion was made by Mrs. Hess, second by Mrs. Reeb, to authorize the transfer of monies in the amount of \$1,071.00 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #160001-20 to Revitalization Writing Services.

Motion carried 4-0.

AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) - PAY REQUISITION #9

A motion was made by Mr. Geis, second by Mrs. Hess, to authorize Draw & Pay Requisition #9 to WesBanco Bank for a draw against the loan. The amount of Pay Requisition #9 is for \$107,384.14 and is for payment of invoices relating to contractor, consulting, advertising and engineering payments for Main St. contracts, all of which relate to the Main Street Revitalization Project.

Motion carried 4-0.

CONSIDER LIONS CLUB REQUEST FOR THE 2017 HALLOWEEN PARADE

A motion was made by Mrs. Reeb, second by Mr. Geis, to approve the request from the Lions Club to hold the 2017 Halloween Parade with all necessary contacts for safety and allow for the borough to submit for a parade permit through PennDOT for the event. This event will take place on October 28th at 2:00 pm. No candy can be thrown from the parade participants to the crowd on the sidewalks.

Motion carried 4-0.

CONSIDER SETTING DATE FOR HALLOWEEN TRICK OR TREAT

A motion was made by Mrs. Hess, second by Mrs. Reeb, to hold Trick or Treat night on October 31,

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2017 from 6: 00 pm to 8:00 pm.

Motion carried 4-0.

JOINT MUNICIPAL AGREEMENT FOR LAW ENFORCEMENT SERVICES

A motion was made by Mrs. Hess, second by Mr. Geis, to execute an agreement with Harmony Borough to extend the current agreement where Zelienople Borough provides Police Services to Harmony Borough from January 1, 2018 through December 31, 2025 at a cost of \$41,000 per year.

Motion carried 4-0.

The Solicitor requested an executive session to discuss Contractual Issues and potential litigation.

The Public Works Director requested an executive session for a legal contract issue.

Council recessed to take a short break at 8:05 PM. And returned at 8:10 PM.

Council then went in to Executive Session at 8:10 PM and returned to regular session at 8:40 PM.

Being no further business, Council Vice President Mathew then adjourned the meeting at 8:41 PM.

ATTEST:

Borough Manager

Council Vice President

Approved by me this _____ day of _____, 2017.

Mayor