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# *Minutes of the Borough Council Zelienople, PA*

7/25/2011

7:34 PM Council-Workshop

MasterID:

432

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The July 25, 2011 Council meeting of the Zelienople Borough Council was called to order at 7:34 PM in the Council Chambers by President Charles Underwood. In attendance were Council members Russell Robertson, Marietta Reeb, James Zeigler, Mary Hess and Allen Bayer. Mayor Tom Oliverio was also present. Council member Andrew Mathew III was not present.

Manager Don Pepe, Assistant Manager Jill Stedina, Assistant to the Manger Andrew Spencer, Engineer Tom Thompson, Solicitor Anne Sweeney and Police Chief Jim Miller were also present.

## PLEDGE OF ALLEGIANCE

Mayor Tom Oliverio led the Pledge of Allegiance

## COMMENTS

Mayor made a presentation to the Fire Police for the hard work and dedication to the safety of our community. He honored them with Safety Award recognition pins as well as a public thank you for their fine work.

Council President Underwood gave a special award to Fire Policeman Ed Bruckner giving him a compass as a gift from the his Fire Police brothers.

## VISITORS

Lauren Parker  
Henry Houmes  
Dustin Kuhuman  
Laura Roy  
Rocco Mastrangelo  
Brett Shank  
William Davey (came late)

Brett Shank suggested the consideration that the old Raw water reservoirs be turned into soccer fields for the community,

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## CONSENT AGENDA:

### MINUTES

A motion was made by Mr. Bayer, second by Mrs. Reeb, to approve the minutes of the July 11, 2011 council meeting.

Motion carried 6-0

### OLD BUSINESS:

#### ORDINANCE #813-11 TO ESTABLISH A SCHOOL SAFETY ZONE ON EAST BEAVER STREET

A motion was made by Mrs. Reeb, second by Mrs. Hess, to adopt Ordinance #813-11, establishing a school safety zone on East Beaver Street.

Motion carried 6-0

#### CONSIDER AUTHORIZATION TO ADVERTISE THE WATER TREATMENT PROJECT FOR BID

A motion was made by Mr. Zeigler, second by Mr. Bayer, to authorize the Borough Manager to advertise for bid the construction of a water treatment facility / lab above the existing valve vault, both options, once PaDEP provides approval of the project. Council reserves the right to not act on any bid if it is in the best interest of the borough. The treatment facility would house chlorination equipment for use when necessary to maintain the proper chlorine residual as well as the possibility of including a lab facility at the same location.

Motion carried 6-0.

#### CONSIDER PASSAVANT PRELIMINARY LAND DEVELOPMENT APPLICATION - PHASE 1

A motion was made by Mr. Robertson, second by Mrs., Hess, to approve the preliminary land development plan of the Passavant Retirement Community / Lutheran Senior Life property - Phase 1, with conditions as set forth in the Gannett Fleming letter of July 8, 2011.

Motion carried 6-0.

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## CONSIDER PASSAVANT FINAL LAND DEVELOPMENT APPLICATION - PHASE 1

A motion was made by Mr. Robertson, second by Mr. Zeigler, to approve the final land development plan of the Passavant Retirement Community / Lutheran Senior Life property - Phase 1, with conditions as set forth in the Gannett Fleming letter of July 8, 2011.

Motion carried 6-0.

## CONSIDER APPOINTMENT TO THE PLANNING COMMISSION

Tabled to a future meeting

## CONSIDER APPOINTMENT TO THE CIVIL SERVICE COMMISSION

Tabled to a future meeting

## NEW BUSINESS:

## CONSIDER CONTRACT AWARD FOR THE PAINTING OF THE ELECTRIC SUB STATION

A motion was made by Mr. Zeigler, second by Mrs. Reeb, to authorize the execution of a contract for the painting of the sub-station per the quote of \$1,895 from Konvolinka Painting. With the condition that the priming and preparation of the surfaces, are acceptable to the Borough Manager. If it is not acceptable, then Council authorizes the Manager to contract with the second highest bidder, Clair Boring Painting Services, for \$2,787.30 with the same conditions set forth above. A certificate of insurance must also be supplied.

Motion carried 6-0.

## ADOPT RESOLUTION # 209-11 TO APPOINT BUTLER COUNTY AS THE BOROUGH CDBG ADMINISTRATOR

A motion was made by Mr. Bayer, second by Mrs. Reeb, to adopt Resolution #209-11 to appoint Butler County as the Borough CDBG Administrator. A full and true copy of Resolution #209-11 can be found in the Resolution Book.

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Secretary / Manager

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Motion carried 6-0.

## ADOPT RESOLUTION # 210-11 TO APPOINT THE FAIR HOUSING OFFICER OF BUTLER COUNTY AS THE BOROUGH'S DESIGNATED FAIR HOUSING OFFICER

A motion was made by Mr. Reeb, second by Mrs. Hess, to adopt Resolution #2q0-11 to adopt the Fair Housing Officer of Butler County as Borough's designated Fair Housing officer. A full and true copy of Resolution #210-11 can be found in the Resolution Book.

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Secretary / Manager

Motion carried 6-0

## ADOPTION OF THE BOROUGH'S THREE (3) YEAR CDBG PLAN

A motion was made Mrs. Hess, second by Mr. Zeigler, to adopt the Borough's Three (3) Year CDBG plan as advertised and presented.

Motion carried 6-0.

## ADOPTION OF RESOLUTION #211-11 PROMULGATING AMENDMENTS TO THE BOROUGH RULES & REGULATIONS GOVERNING THE COMMUNITY PARK

A motion was made by Mrs. Reeb, second by Mrs. Hess, to adopt Resolution #211-11 promulgating amendments to the Borough Rules & Regulations governing the community park. The amendments make changes to the hours of operation at the park, the hours of operation with regard to amplified sound systems at the park, added a new provision establishing a Age 12 and Under Play area, and established the park as a tobacco / smoke free zone with certain exceptions. A full and true copy of Resolution #211-11 can be found in the Resolution Book.

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Motion carried 6-0.

OTHER BUSINESS:

TRACKING OF COUNCIL REQUESTS FOR INFORMATION

Discussion took place on all of the items on the current list. Action will be taken on those where it applies and some will be removed per council direction. The list will be updated for the August 29, 2011 council meeting. No individual council action needed on this item.

REPORTS:

Bayer:

- HRC - Meeting on 7-27-11
- PMC - Meeting on 8-4-11

Hess:

- IT - No report
- COG- No report.
- Joint Services - No report

Zeigler:

- Electric- No report

Reeb:

- Public Safety/Street - No report
- Library Board - Book sale was very successful during Horse Trading Days
- Historical Society- no report

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Mathew:

- Not Present

Robertson:

- Bldg/Finance- Pension fund report for April to June 2011 has been submitted.
- Municipal Airport Authority - Meeting 7-27-11 and litigation is continuing.

Underwood:

- No report

Oliverio:

- No report

Sweeney:

- Report submitted via email.
- Requests an Executive Session on two possible litigation items.

Pepe:

- Specs for Request for Quote on property is completed and given to possible appraisers for consideration.
- Park Board has accepted the responsibility of being the agenda that accepts the funds from the Ayers Foundation for the Amphitheater project.
- Park Board also approved agreement with Pashek & Assoc. to do the planning of the Amphitheater project.
- The Shared Services Municipal Services Account for SMSP Grant - Planning has been closed out. The balance of \$1.11 was transferred to the General Fund account .

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-A new Shared Municipal Services Account to accommodate the new grant of \$14,000 for street signs has been created

- Discussion on the Yanni proposal to study whether or not our Bond Issues should be redone. We received a second proposal from Yanni for this service and it is a lower price than the original quote. It was decided that Russ Robertson will give the proposal to two volunteers for review rather than pay a high cost for professional review services.

- The HTD committee has given the Borough a plaque of appreciation for our contribution to the success of HTD this year.

Thompson:

- No report

Miller:

-No report

President Underwood called for a break at 8:50 PM. Council returned at 9:05 PM

Council went into Executive Session at 9:05 PM and reconvened the Council meeting at 9:27 PM

Council then completed section VI of the agenda - Other Business - Discussion of Tracking of Council requests for information

Being no further business, the meeting was adjourned by Council President Underwood at 10:05 PM.

ATTEST:

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Manager / Secretary

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Council President

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Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Mayor