
Minutes of the Borough Council Zelienople, PA

1/14/2019

7:30 PM Council-Regular

MasterID:

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The January 14, 2019 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Andrew Mathew III, Ralph Geis, Marietta Reeb and Gregg Semel and Mayor Thomas Oliverio. Council members Mary Hess and Doug Foyle were not present.

Borough Manager Donald Pepe, Assistant to the Borough Manager Andrew Spencer, Solicitor Bonnie Brimmeier (via telephone), Borough Engineer Tom Thompson, Police Chief Jim Miller, and Public Works Director Chad Garland were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ralph Geis

VISITORS

Tom Myers
Dan Fritch
J.W. Johnson, Cranberry Eagle
Tom Breth

Tom Myers spoke to his intention to build on Jefferson Street and the Borough's legal objection to the plan due to zoning concerns.

Tom Breth spoke to his running for Judge of the Court of Common Pleas and wanted to introduce himself to Council.

Dan Fritch gave an update on the Gateway sign project.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the following:

- Minutes of the December 10, 2018 Special Council Meeting
- Minutes of the December 10, 2018 Council Meeting

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- Transfer Funds \$175,000 from the Electric fund to the General Fund, if needed

Motion carried 5-0.

OLD BUSINESS:

TRANSFER OF FUNDS TO PAY POOL CONSTRUCTION PAY REQUISITION

A motion was made by Mr. Semel, second by Mr. Mathew to affirm the following:

Since there were no additional meetings in December, the Manager requested an email vote on December 13, 2018 that would be affirmed at the next council meeting on January 14, 2019. This is that affirmation of two actions that can be contained in one motion to pay for Stoneridge Inc. Pay Requisition #7;

- 1) A motion to transfer \$45,000.00 from the Capital Projects Recreation Tax Fund to the General Fund
- 2) A motion to make an additional payment to the Pool Construction project of \$38,921.33.

Any additional invoices or pay requests for this project will need to be examined and paid from Reserve Funds in the short term and will be repaid when sufficient grant reimbursements are received to do so.

Jill will keep a control to identify how much we may need to pay over and above the original \$700,000.00 approved share.

A vote was taken, the vote was not unanimous. A poll of Council showed the following:

Mr. Semel - Aye Mr. Geis - Nay Mrs. Reeb - Aye

Mr. Mathew - Aye Mr. Bayer - Aye

Motion carried 4-1

CONSIDER THE OPTIONS FOR PLACING AN ELECTRIC COST BREAKDOWN ON THE ELECTRIC AND WATER UTILITY BILL

A motion was made by Mrs. Reeb second by Mr. Geis to choose Option #2 with the rate information

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on the front of the bill as presented with the additional provision of a detailed word explanation on the back of the bill.

Motion carried 5- 0

NEW BUSINESS:

BILLS TO BE PAID - JANUARY 2019

A motion was made by Mr. Geis, second by Mr. Mathew to approve the "Bills to be Paid" for the month of January 2019, totaling \$787,884.98.

Motion carried 5 - 0

AUTHORIZATION TO ADVERTISE WESTERN BUTLER COUNTY AUTHORITY (WBCA) VACANCY

A motion was made by Mr. Semel, second by Mr. Geis, to authorize the Borough Manager to advertise a vacancy on the WBCA Board for the remaining term of Mr. Ray Rocoon and to interview any candidate prior to appointment. The vacancy was created by the resignation of Mr. Ray Racoon, effective 12/31/2018. The remainder of the term runs through 12/31/2022.

Motion carried 5 - 0.

CONSIDER REQUEST FOR APPROVAL TO ATTEND THE 2019 ASSOCIATION OF PENNSYLVANIA MUNICIPAL MANAGERS (APMM) EXECUTIVE DEVELOPMENT CONFERENCE

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the request for the Borough Manager to attend the APMM Executive Development Conference on February 7-8, 2019. The cost is \$ 305, plus room, food and travel. Room rate is \$140 per night.

Motion carried 5-0

CONSIDER PROFESSIONAL HEARING OFFICER SERVICES FOR PENSION APPEAL

A motion was made by Mr. Mathew and seconded by Mr. Geis to authorize the Borough Manager to enter into the Professional Services agreement with WBK, LLC for the purpose of handling the Pension Appeal process for the Borough at the proscribed costs noted in the engagement letter.

Motion carried 5- 0.

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CONSIDERATION FOR APPROVING THE WBCA HERMAN PUMP STATION REPLACEMENT SEWAGE PLANNING MODULE COMPLETENESS CHECKLIST AND PROPOSED RESOLUTION #401-19

A motion was made by Mr. Semel and seconded by Mrs. Reeb to adopt Proposed Resolution # 401-19 as well as authorizing the approval and signatures for the planning module application.

A full and true copy of Resolution #401-19 can be found in the Resolution Book.

Borough Manager

Motion carried 5 - 0

CONSIDER RESOLUTION #402-19 TO APPOINT DAVID E. FOREMAN TO THE ZONING & HEARING BOARD (ZHB)

A motion was made by Mr. Geis and seconded by Mrs. Reeb to adopt Proposed Resolution # 402-19 for the purpose of reappointing David Foreman to the ZHB for the term effective 1/3/2019 to 1/3/2022.

A full and true copy of Resolution #402-19 can be found in the Resolution Book.

Borough Manager

Motion carried 5 - 0

CONSIDER REAPPOINTMENT OF CAROLYN SKILLMAN TO THE ZELIENOPLE COMMUNITY LIBRARY BOARD

A motion was made by Mrs. Reeb and seconded by Mr. Semel to reappoint Carolyn Skillman to the Library Board for the three (3) year term effective 1/1/2019 to 12/31/2021.

Motion carried 5 - 0

CONSIDER RESOLUTION #403-19 TO AUTHORIZE TO MAKE APPLICATION TO REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (RACP) FOR THE ZELIENOPLE MAIN STREET REVITALIZATION AND ECONOMIC DEVELOPMENT PROJECT; PHASE II

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A motion was made by Mr. Semel and seconded by Mr. Mathew to adopt Proposed Resolution # 403-19 to authorize the preparation of the application by our consultant and submission of a RACP grant application for the purpose of obtaining the \$ 900,000 grant award for the Main Street Revitalization and Economic Development project shared with Harmony Borough on a \$600,000-Zelienople/\$300.000 - Harmony basis .

A full and true copy of Resolution #403-19 can be found in the Resolution Book.

Borough Manager

Motion carried 5 – 0

CONSIDERATION FOR ESTIMATE 8 TO THE ZELIENOPLE COMMUNITY POOL RENOVATION PROJECT

A motion was made by Mr. Mathew and seconded by Mr. Semel to approve Stoneridge Inc.'s Pay Requisition Estimate No. 8 in the amount of \$144,428.06 with the payment coming from the Electric Fund Reserves, contingent upon the monies being repaid to the Electric Fund Reserves from future grant reimbursements.

Motion carried 5 - 0

CONSIDER CHANGE IN STATUS FOR KALEN BAILEY FROM PART TIME TO FULL TIME FOR THE LABOR POSITION.

A motion was made by Mr. Geis, second by Mr. Semel, to approve the HRC recommendation that Council consider Kalen Bailey for the Full Time Labor Position (Groundsman), Probationary Status, to be effective February 4, 2019 with a salary Grade 8 starting at \$30,162 (\$14.50 per hour) funded from the Electric Fund.

Motion carried 5 - 0.

OTHER BUSINESS:

CONSIDER REAL ESTATE RECOMMENDATION TO LOWER PRICE OF FORMER WATER

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PLANT PROPERTY

A motion was made by Mr. Mathew; second by Mr. Semel to approve the recommendation from Berkshire Hathaway Property Management to lower the asking price of the Borough owned former water plant property to \$245,000.

Motion carried 5-0

Borough Engineer Tom Thompson reported that a Stoneridge Inc. Change Order request for the Pool Construction project was denied as unnecessary and was not needed to come before council.

Being no further business Council President Bayer closed the meeting at 8:26 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2019.

Mayor