
Minutes of the Borough Council Zelienople, PA

11/12/2018

7:30 PM Council-Regular

MasterID:

634

The November 12, 2018 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council Vice President Andrew Mathew III in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Ralph Geis, Mary Hess, Doug Foyle, Marietta Reeb and Gregg Semel and Mayor Thomas Oliverio. President of Council Allen Bayer was not present.

Borough Manager Don Pepe, Solicitor Bonnie Brimmeier, via phone connection, Borough Engineer Tom Thompson Police Chief Jim Miller and Public Works Director Chad Garland were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Oliverio

VISITORS

Henry Ziegler
Dan Fritch
J.W. Johnson, Cranberry Eagle
Diane White
Aaron Rieger

Diane White thanked the Borough for the help given for the Halloween Parade event sponsored by the Lions Club.

Aaron Rieger, R & R Construction, requested council to consider a reimbursement on his bond cost due to a lower contract cost and payment than what the bond covered.

Council considered this and made the following motion

MOTION TO CONSIDER LOWERING THE BONDING REQUIREMENT AND/OR REIMBURSING THE BOND FOR THE KAUFMAN HOUSE EXTERIOR RENOVATION PROJECT.

A motion was made by Mr. Semel, second by Mrs. Hess, to lower the bond requirement or reimburse the cost of the bond not to exceed \$ 1, 932.00.

Motion carried 6-0.

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CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the following:

- Minutes of the October 29, 2018 Council Meeting
- Transfer Funds \$100,000 from the Electric fund to the General Fund, if needed

Motion carried 6-0.

OLD BUSINESS:

- NONE

NEW BUSINESS:

BILLS TO BE PAID- NOVEMBER 2018

A motion was made by Mr. Geis, second by Mr. Semel to approve the "Bills to be Paid" for the month of November 2018, totaling \$ 823,333.48.

Motion carried 6 - 0

CONSIDER SOCIAL MEDIA POLICY FOR NON UNIFORMED BOROUGH EMPLOYEES

A motion was made by Mr. Geis, second by Mrs. Hess, to approve the proposed HRC recommended Social Media policy to be included in the Non Uniformed Employee manual effective immediately.

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Motion carried 6 - 0.

CONSIDER EMPLOYEE MANUAL AMENDMENT REGARDING AUTHORIZED UNSCHEDULED CALL OUT (OVERTIME) COMPENSATION FOR NON- UNIFORMED BOROUGH EMPLOYEES

A motion was made by Mrs. Hess, second by Mr. Foyle, to approve the HRC recommended proposed amendment regarding Authorized Unscheduled Call Out (Overtime) Compensation for Non Uniformed Employees noted below in the noted section of the Employee manual:

D. Emergency Work

Non- Uniformed Employees receive a minimum of three (3) hours of pay for an authorized unscheduled call-out unless the following exception applies: If the call-out is to start one's shift earlier than scheduled, the employee will receive payment for the actual amount of time worked.

All authorized unscheduled call outs will be compensated at 1.5 times the employee's hourly rate.

Police officers call out procedure and compensation is outlined in their Collective Bargaining Agreement (CBA).

This amendment is effective immediately upon adoption by council.

Motion carried 6-0

CONSIDER CHANGE IN SALARY STATUS FOR ALBERT HRONEC DUE TO SALARY SURVEY FOR THE LABOR POSITION.

HRC did a position salary evaluation and comparison of the Labor position and found that the position was under compensated as compared to other municipalities in Pennsylvania. Given these factors it was determined the best course of action is to increase the salary for this staff person to the midpoint of the salary Grade 8 for the Labor position.

A motion was made by Mr. Geis and seconded by Mrs. Hess to approve an immediate salary increase to Albert Hronec of \$5,136 to \$34,491 or \$16.58 per hour effective November 12, 2018.

Motion carried 6 - 0.

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CONSIDER AUTHORIZATION TO ADVERTISE PROPOSED ORDINANCE #863-18 FOR A GENERAL OBLIGATION NOTE TO INCREASE BOROUGH INDEBTEDNESS FOR \$1,200,000 FOR UTILITY INFRASTRUCTURE IMPROVEMENTS

The Borough had approved participation in the metering infrastructure project with American Municipal Power (AMP) as well as the related borrowing through Nextier Bank, but an ordinance and submittal to the Department of Community and Economic Development is required for this. The solicitor has prepared the attached proposed ordinance # 863-18 accordingly for this purpose.

A motion was made by Mr. Geis and seconded by Mr. Semel to advertise Proposed Ordinance 863-18 as well as submitting documentation to the Department of Community and Economic Development for approval.

Motion carried 6 - 0

CONSIDERATION FOR PAY ESTIMATE # 6 TO THE ZELIENOPLE COMMUNITY POOL RENOVATION PROJECT

A motion was made by Mr. Foyle and seconded by Mrs. Reeb to approve Stoneridge Inc.'s Pay Estimate No. 6 in the amount of \$172,578.51.

Motion carried 6 – 0

CONSIDER PAY ESTIMATE #P5 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ECMS PROJECT

A motion was made by Mr. Hess, seconded by Mr. Geis to approve the M and B Services LLC ECMS Pay Estimate No. P5 in the amount of \$23,340.67.

Motion carried 6 - 0

AUTHORIZATION TO PAY INVOICE DOWNTOWN REDEVELOPMENT SERVICES

A motion was made by Mr. Foyle, second by Mr. Semel, to approve the payment to Downtown Redevelopment Services, in the amount of \$268.60 for the payment of invoice #182 relating to the Main Street Revitalization - Streetscape.

Motion carried 6-0.

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AUTHORIZATION TO PAY INVOICE DOWNTOWN REDEVELOPMENT SERVICES

A motion was made by Mrs. Reeb, second by Mrs. Hess, to approve the payment to Downtown Redevelopment Services, in the amount of \$94.50 for the payment of invoice #126 relating to "Foundation Assistance".

Motion carried 6 - 0.

OTHER BUSINESS:

It is noted that council set a public meeting date and time for December 10, 2018 at 7:00 PM, prior to the council meeting, to discuss Phase II of the Main Street Revitalization project.

Gregg Semel asked for an Executive Session for Contractual Matters

The meeting was recessed at 7:51 PM and then Council went into executive session at 8:00 PM. Council came out of executive session at 8:16 PM.

Being no further business Vice President Mathew closed the meeting at 8:16 PM.

ATTEST:

Borough Manager

Council Vice President

Approved by me this _____ day of _____, 2018.

Mayor